

MAINTENANCE WORKER WATER DIVISION

DEFINITION: Under immediate supervision, performs work of routine difficulty in a variety of tasks that require unskilled to semi-skilled manual labor.

EXAMPLES OF DUTIES:

1. Performs any combination of manual and semi-skilled tasks to maintain and repair City of Rockford property.
2. Responsible for safety in trenches and locating underground utility infrastructures.
3. Maintains and repairs City storm sewers and water system.
4. Operates equipment as required in the repair of City streets and sidewalks.
5. Repairs streets and sidewalks with asphalt, cold patch, and concrete.
6. Picks up, sweeps up, and disposes of glass, debris and other material on City right of ways.
7. Removes brush and tree limbs, picks up trash around City owned and maintained buildings.
8. Safely operates assigned City vehicles.
9. Participates in snow removal operations of City streets, crosswalks, and parking lots including spreading salt and sand as required.
10. Responsible for job daily assignments including completing all required work orders, performing general labor, and insuring that assigned job site has been cleaned and left without safety hazards.
11. Responsible for the daily maintenance of assigned City vehicle, including checking and maintaining fluid levels, checking vehicle safety features, and washing and cleaning interiors and exteriors.
12. Picks up and delivers barricades and flashers to specified locations.
13. Maintains tools and equipment in good working order.
14. May load and unload trucks as necessary;
15. Observes basic safety practices.
16. Performs related work as required.

Reports to: Water Construction Supervisor
Grade: 20

FLSA: Non-Exempt
Group: AFSCME 1058

KNOWLEDGE AND SKILLS:

Knowledge of basic maintenance equipment and simple tool operation. Ability to operate heavy equipment such as trucks, trailers, bucket loader, air hammers, chainsaws, as well as hand tools, mowers, trimmers, shovels, rakes and brooms. Skill in reading, understanding simple instructions and performing basic math skills. Must be able to communicate effectively with coworkers and supervisors.

TRAINING AND EXPERIENCE:

Completion of a High School diploma or GED. Six (6) months of experience in general laboring tasks or in related work; or, any equivalent combination of training and experience.

WORKING CONDITIONS & PHYSICAL DEMANDS:

Work involves frequent walking, standing, and driving; as well as lifting and carrying of heavy objects (over 50 pounds). The majority of the work is conducted outside and may involve regular exposure to adverse conditions and exposure to the rough and uneven terrain.

NECESSARY SPECIAL REQUIREMENTS:

Possession of a valid Illinois Driver's License and a Class B CDL permit at the time of hire.

Ability to obtain a Class B Illinois Commercial Driver's License within six months of hire.

Effective March 3, 2004: All new hires shall be required to obtain a Class A license as required by position.

Ability to work well with the general public.

Residency requirement: Classified employees hired after January 1, 1984 may live anywhere in Winnebago County or anywhere within an area fifteen (15) miles from the Public Safety Building within six (6) months of their date of completion of probation. Employees hired prior to January 1, 1984 shall be subject to their conditions of employment in effect at that time.

Julia Valdez, SPHR
Human Resources Director

Date